

Burrillville

Recreation Commission

RE: Minutes, January 12, 2009

Present: Cheri Hall, Director Juliette Lopez-Recinos

Al Gerew, Vice Chair L. Kevin McDonald

Alice Lavigne, Secretary

Mike Karmozyn, Town Council Liaison

David Marcotte

Absent: -----

Excused: Kurt Schatz and Al Low

Guests: -----

Meeting called to order at 6:35 p.m. by Al Gerew, Vice Chair, at the Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, R.I.

Motion to accept minutes of December 8, 2008 regular meeting by David Marcotte with one correction of “Meeting to adjourn motion changed from Al Gerew to David Marcotte”. Seconded by Alice Lavigne. Motion passed 4-0.

Correspondence:

The Director reviewed the letter received from the United States Tennis Association (U.S. T.A.) awarding her a full scholarship to attend the 2009 Community Tennis Development Workshop scheduled from February 12th through the 19th in Hilton Head, South Carolina.

A letter was reviewed from Town Planner Tom Kravitz regarding his enjoyment of being one of the Parks & Recreation Santa Callers.

Good & Welfare:

None

Old Business:

C.I.P.-Goals & Objectives

The Director reported the submission of the C.I.P. report to Finance Director John Mainville. The only request is for the Branch River Park tennis courts replacement you the current year. For Burrillville Extended Care there is a C.I.P. request for six fold-away 12' tables for the Spring Lake Recreation Hall for a total cost of \$8,000.

Information Systems Manager Ed Pienkos has been contacted regarding any recommendations for the replacement of the department's copy machine.

The Director distributed a copy of the Goals & Objectives Report that was submitted to Town Manager Michael Wood including an updated facilities report. The report was then forwarded to the Town Council at the Goals & Objectives meeting. Also being considered as an outdoor skating rink is the duck pond off Mowry Street to include improvements and additional fields for the men's softball league.

L. Kevin McDonald questioned if there is any anticipated large repairs to any roofs, buildings, etc. during the next five years. The Director reported that all those anticipated repairs have been completed to date. The winterization and painting at Spring Lake will be funded through Spring Lake monies. Discussion took place regarding jurisdiction for repairs to any Parks & Recreation buildings.

Pedestrian/Bike Path

The Director reported that once the Town Council has organized and a map is received from Horsely and Witten, a meeting will be scheduled with the Town Manager, Town Planner, Fire Department, Police Department, Pascoag Utility District and the Parks and Recreation Director. Then the plan will be shared with the Town Council before public hearings can be scheduled. David Marcotte requested to be involved in the planning sessions.

Santa Calling

There were close to 100 calls made by our volunteer Santa's with the Director extended a thank you to all those involved in making the

program a great success.

Family Fair

Planning will begin for this year's Family Fair scheduled for the second Saturday in May outside on the Town Common and A.T. Levy School. This year's theme is Rock-n-Roll. The Director reported the cancelling of the large parade portion of the fair since it has been cancelled the last two years due to the weather. No funding will be supported from B.P.A.C. as of this year. Consequently, funding will be primarily from the Parks & Recreation budget and the school department will supply school building use and the janitorial staff.

New Business:

R.I.R.P.A. Conference-1/13/09

The Director reported her attendance at tomorrow's R.I.R.P.A conference in West Warwick.

Spring Lake Beach Repairs

The concession building will have wood panels installed to assist with ridding the building of birds and their nests. Bid specs are being prepared for the upcoming painting project of the Spring Lake buildings.

Per the town solicitor, the lot across from the concession building cannot be taken as adverse possession due to it being a state or town property and could be utilized for additional employee parking.

Beach Rights granted prior to the town's ownership cannot be changed but could try to be enforced for access only during regular operating hours with lifeguards on duty. Also, to be reviewed is the leased property at Spring Lake Beach.

The problem of overnight parking behind the Parks & Recreation office will be addressed. Signage will be posted on the wall behind the office stating no parking allowed between 10:00 p.m. and 7:00 a.m., for municipal parking only. An extra sign from White Mill Park regarding "Park Closing" will be moved to the Skate Park. The Skate Park ramps will be painted in the spring.

2009-2010 Budgets/League

The Director distributed and reviewed with the commission the copy of the 2009-2010 budget requests. Only basic increases are for utilities. If possible, programming should be increased to support any new leagues since the total \$41,000 budget has not been increased since 1992. The Director stated this is a problem at this time since there is no additional funding available.

A report was comprised showing what funding is necessary to support the remainder of the fiscal year. The Director suggested the possibility of funding utilized from Burrillville Extended Care for any youth programming and to support the part time administrative aide salary from both Burrillville Extended Care and Spring Lake Beach funding if necessary. Funds needed for the recreation center and office building could be utilized from the Recreation Center funds in

the amount of \$3,000-\$4,000 if necessary, which would not deplete the recreation center funds. Discussion regarding what funds have expended to date for the youth leagues took place. Concern from the commission that if the department utilized Recreation Center/Burrillville Extended Care funds once for other uses, then it would become continual. These alternate funds are earmarked for such future projects as painting of the Spring Lake buildings, a stand-alone building to support the Burrillville Extended Care program and necessary repairs for the Recreation Center building.

The Director shared the first annual edition of the Parks and Recreation Department's booklet listing all programs offered. They were produced in house with the only cost being for paper and ink.

A review of the new Senior Workshops including the emphasis that non-duplication with other town senior programs took place. Future plans are for a possible senior meal site being located at the Recreation Center.

Department Logo

The request for a Department Logo was on the agenda for the Town Council and was approved. A town wide contest to incorporate the Burrillville Extended Care and Parks & Recreation Department as one logo. This new logo could be unveiled at the Family Fair.

Volunteer of the Year

The request for a Volunteer of the Year was on the agenda for the Town Council and was approved. This award could be presented at such an event as the annual Alumni Foundation Dinner.

Meeting Adjourned: Motion made L. Kevin McDonald. Seconded by Dave Marcotte. Meeting adjourned at 7:55 p.m. Motion Passed 4-0.

Next Meeting: Monday, February 9, 2009 at 6:45 p.m., Burrillville Parks & Recreation Offices, 92 North Main Street, Pascoag, RI 02859.

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department

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